



## RUSHMOOR BOROUGH COUNCIL

# LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE

*to be held as a Virtual Meeting on  
Tuesday, 28th July, 2020 at 7.00 pm*

**To:**

Cllr S.J. Masterson (Chairman)  
Cllr Mara Makunura (Vice-Chairman)

Cllr Sophia Choudhary  
Cllr A.K. Chowdhury  
Cllr A.H. Crawford  
Cllr Veronica Graham-Green  
Cllr Christine Guinness  
Cllr A.J. Halstead  
Cllr L. Jeffers  
Cllr Prabesh KC  
Cllr Jacqui Vosper

**STANDING DEPUTIES**

Cllr Sue Carter  
Cllr C.P. Grattan  
Cllr T.W. Mitchell

Enquiries regarding this agenda should be referred to the Committee Administrator,  
Marion Young, Democracy and Community, Tel. (01252 398827) or email  
[marion.young@rushmoor.gov.uk](mailto:marion.young@rushmoor.gov.uk).

# **A G E N D A**

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 28th May, 2020 (copy attached).

2. **AUDIT RESULTS REPORT –**

To receive from Ernst & Young the Audit Results Report and Audit Opinion for noting (copy to follow).

3. **STATEMENT OF ACCOUNTS 2018/19 - UPDATE 5 –**

To consider the Executive Head of Finance's Report No. FIN2019 (copy to follow) which provides an update on the 2018/19 Statement of Accounts and sets out the process and timetable for approval.

4. **INTERNAL AUDIT - AUDIT UPDATE – (Pages 5 - 24)**

To consider the Audit Manager's Report No. AUD 20/06 (copy attached), which describes the work carried out by Internal Audit for quarter 1 and the update to the expected deliverables for quarter 2.

5. **ANNUAL GOVERNANCE STATEMENT – (Pages 25 - 66)**

To consider the Audit Manager's Report No. AUD 20/07 (copy attached), which presents the Annual Governance Statement 2019/20 for review and approval.

6. **MODEL CODE OF CONDUCT CONSULTATION – (Pages 67 - 92)**

The Local Government Association (LGA) is carrying out a review of the current model member code of conduct, and has recently published a consultation draft model code for comments. To facilitate the consultation, the LGA has produced an [online questionnaire](#) which elected Members are invited to complete. A copy of the consultation document and questionnaire are attached.

The consultation will run until 17th August, 2020 and feedback will enable the development of a final draft which will be presented to the LGA General Assembly in Autumn 2020.

The Committee is recommended to note that the consultation is taking place and consider any feedback in response to the consultation questions.

## **PUBLIC PARTICIPATION AT MEETINGS**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

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